

**Minutes of the 411th Meeting of Crossford Community Council held at 7.15pm on Monday, 13 May 2024 in Crossford Village Hall**

**PRESENT:**

 D Hay Chairperson

 A Rintoul Secretary

 J Lauchlan Treasurer

 E Fearn

 A Hibbert

**IN ATTENDANCE:**

 Councillor Glen Fife Council

 2 members of the public

**APOLOGIES:**

 Apologies for absence had been received from J Matson, S Ballinger, R Brougham and R Baxter.

1. **CONFIRMATION OF MINUTES**

The minutes of the meeting held on 8th April and previously distributed, were agreed to be an accurate record, proposed for adoption by A Hibbert and seconded by J Lauchlan.

2. **POLICE REPORT**

Apologies had been received from both PCs Ailsa Morrison and Coiln Lynch, but they did provide a report.

“Over the month of April 2024 there have been 42 calls to the Police from Crossford area. None of these calls to Police give any cause for concern or identify any recurring issues in the Community. From these calls 1 crime has been identified and recorded, a theft which is still being investigated.

Police are aware of a recent theft by housebreaking to a commercial premises. This enquiry is still ongoing, and police will be carrying out patrols of the area.

During April the mobile Safety Camera van was located on the A994 Cairneyhill Road, Crossford, no offences were detected.”

3. **MATTERS ARISING**

Pitconochie Proposal

The Secretary. A Rintoul, reported.

An Application had been made by Alfred Stewart Trust on 16 April to vary Condition 10 of the original Planning Permission in Principle. He reported that the application did not propose any meaningful change, and merely updated wording in line with updates in technical guidance. Thus, reference to “SUDS Manual C697” become reference to “SUDS Manual C753”, and reference to “Sewers for Scotland 2nd Edition” becomes reference to “Sewers for Scotland Fourth Edition”.

There is no further update.

Carnegie’s Way

A Hibbert noted that Sustrans and Fife Council would by now have met with the landowner and the tenant farmer, and we would have expected contact regarding the next Core Group meeting. He will contact them to find out the latest position. It seems very unlikely, though, that further consultation will be ready for Gala Day.

Ukrainian refugees

There was no further information on this.

Footpath repairs

It was noted that the surface of the path through the woods, parallel to the southern boundary of the King George V Park, had been the subject of several complaints to Committee members. The surface had too many large or sharp stones, making it difficult for both walkers and dogs, and there was a problem with drainage, as the path was slightly higher than the land to the south and water appears to get trapped between the footpath and the Keavil access road, causing flooding problems. D Hay will speak to Ronnie from West Fife Woodlands with a view to getting a top layer of smaller material laid.

The R671 (Waggon Rd) path was discussed, and it was agreed that once the footpaths at the Allotments are sorted out with Mr Wylie, then we would approach him about allowing us to upgrade the path through the Waggon Rd woodland strip.

It was also agreed that the Secretary, A Rintoul, would contact Elgin Estate again regarding the access to the Gallowhill footpath, and that he would also contact Keith Johnston to express our thanks for the work carried out on the footpath between the Chicken Farm and the Gallowhill footpath.

Traffic Management Survey and Assessment:

The Secretary, A Rintoul, reported that he had written to Lesley Craig and made it clear that, whilst the Community Council is very much in favour of the 40mph limit, it is not in favour of the proposed reduction to 20mph. It is our view that the 40mph reduction should be done first, and our main concern is the enforcement of the 30mph limit. We can then reassess whether a 20mph limit need be considered, once we see how effective the reduction to 40mph has been.

It is understood that there will be a public consultation on this, and we will be able to respond then as a Community Council, and as individuals, and this procedure was confirmed by Councillor Glen. There should be an online survey which we can complete.

MUGA

D Hay has still not managed to meet Shirley Melville regarding the MUGA lease, and the MUGA lighting. Cllr Boubaker-Calder was to speak to Stephen Duffy, to seek assurance in writing from Fife Council that if we do not set up an SCIO, they would continue to carry out the responsibilities listed in the CREATE lease, in the same way they do with other play equipment in the Park, as there is now no lease and the interest has presumably returned to Fife Council. However, as Cllr Boubaker-Calder was not present at the meeting, we will have to wait for the details of that discussion.

A Hibbert confirmed that larger “No Dogs” signs had now been put on the entrances to the MUGA.

Katrine Dr culvert:

We are again waiting for an update from Cllr Boubaker-Calder regarding her meeting with Stephen Duffy on this and other issues.

Keavil House Hotel

An update regarding the pothole at the entrance at Cairneyhill Rd awaits information from Cllr Boubaker-Calder.

A Rintoul confirmed that he had contacted Jason Doga, General Manager of the Hotel, and drew his attention to the need, on a Health and Safety basis, to deal with the tree which has fallen against the wall at the southern end of the Park, and is partially overhanging the Park. He had provided Mr Doga with contact details of Paul McLelland of Fife Council so that he could liaise with him.

S Ballinger had also emailed a photo of a dead tree adjacent to the footbridge, which A Rintoul would look at and raise with Jason Doga.

Dog Waste Bin at Keavil Steadings

D Hay has met with Linda Harris at the location and agreed where the new dog waste bin should be located, and he will raise this with Fife Council.

Footpath through Wetlands

D Hay still to discuss path location with Peter Duncan, who is managing the project. It will also have to be discussed with Mr Wylie, but the proposed relocation should have less impact on his land. Cllr Glen will email Peter Duncan about this.

Banking Co-signatories

J Lauchlan confirmed that he had received the response from D Quarm, and A Rintoul will send his personal details soon so that they can become co-signatories.

Flooding at Urquhart Bridge:

Cllr Boubaker-Calder has previously contacted Fife Council regarding the drain here, and has also contacted SEPA. It is thought that the problem arises because of a build-up of silt, being washed down the road to the drain, entering the drain and blocking it. Fife Council need to clear out that silt on a weekly basis if the flooding is to be dealt with. Cllr Boubaker-Calder was to speak to Fife Council Transportation regarding this, and we await her report on this.

Flooding at Lundin Rd

The farmer’s view is that the problem is not a broken field drain, but a blocked culvert, which is the responsibility of Fife Council. Cllr Glen is to follow up with Fife Council Transportation and ask them to investigate.

Flooding at Knockhouse Rd

Fife Council have confirmed that they have cleaned and jetted the manhole which was seen to be leaking water, and has been confirmed to be running satisfactorily. The burst pipe at Knockhouse Rd/Miller Ave has also been repaired.

Pothole at Hunt Place

Cllr Glen had raised this within Fife Council, and it had been dealt with.

Water at Chip Shop:

There is a possible burst water main. Fife Council believe that as it is on a private road, it is not their responsibility. D Hay will speak to the owner of the chip shop.

PVA (Potentially Vulnerable Areas) Consultation with SEPA:

The Secretary, A Rintoul, will make it a separate item on the next Agenda, and it will be discussed then.

AGM:

A Rintoul will send out the Notice and Agenda for the AGM in time to have it just before our next meeting on 24 June.

Main St Bus Shelter

Cllr Glen reported that Transportation had considered the possibility of putting a seat in this, but unfortunately the pavement was not wide enough to accommodate it.

**4. COMMUNITY RECOVERY FUND**

D Hay reported on his meeting with Linda Harris of Crossford Allotments Association the previous day. Unfortunately, no further work has been carried out since the previous CCC meeting. He will contact Peter Duncan for a site meeting and update. They will also discuss the possible path relocation further south, so that it does not have to cross the pile of rubble at the eastern woodland strip. Jim Wylie will also have to be consulted.

D Hay also asked Cllr Glen if he was aware whether there was still money in the Community Recovery Fund, which might be able to be used to help reroof the Scout Hall. Cllr Glen reported that money was still available, but was not sure whether reroofing the Scout Hall met the requirements. However, there might also be other funding routes for this, such as the Common Good Fund. D Hay to investigate.

**5. CHAIRMAN’S REPORT**

D Hay had nothing further to report which was not elsewhere on the Agenda, or discussed above.

**6. TREASURER’S REPORT**

The Treasurer presented his Report:

**Funds at 12th May 2024**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Opening Balance** |  | **£65,547.89** |
|  |  |  |
|  |  |  |
| **Income** |  |  |
| **N/A**  |  **£0.00** |  |
|  | **£0.00** | **£65,547.89** |
|  |  |  |
|  |  |  |
| **Expenditure** |  |  |
| **Village Flowers 2024 (Allotment Association)** | **£395.00** |  |
|  | **-£395.00** | **£65,152.89** |
|  |  |  |
|  |  |  |
| **Monies Held in Trust** |  |  |
| **Village Allotment Improvements** | **£60,000.00** |  |
| **Dunfermline & West Fife Rights of Way** | **£2,890.91** |  |
| **CREATE (MUGA Pitch Repairs)** | **£2,309.46** |  |
|  | **-£65,200.37** | **-£47.48** |
|  |  |  |
| **Community Council Balance** | **=** | **-£47.48** |
| **Unpresented Cheques** |  |  |
| **N/A £0.00**  |  |  |

There is a need to receive the income from Fife Council, although the Community Council still has a positive bank balance.

D Hay noted that there would be payments necessary for the “No Dogs” signs and for compost etc for the flower containers.

The Treasurer also presented the Annual Accounts, and these will be discussed at the AGM immediately prior to the next meeting. D Hay requested a few minor changes in the wording of the Annual Accounts:

* “Grant for Allotments” should read “Fife Council Community Recovery Fund Allotments and Wetland Park Project”
* “MUGA Repairs” should read “Fund for MUGA Surface Renewal”.

**7. PROPOSED COMMUNITY COUNCIL WEBSITE**

The Treasurer, J Lauchlan, reported that this was nearing completion. He will send links out to Community Council members.

**8. PROPOSED FIFE ASSOCIATION OF COMMUNITY COUNCILS**

A Rintoul had informed the previous Community Council meeting that a further meeting was scheduled for the following evening, 9th April, to which he and the Chairman, D Hay, would join. However, this was rescheduled at the last minute, to the 23rd April, and neither D Hay nor A Rintoul could attend that. The Minutes had not been produced at the time of the Community Council meeting.

**9. LOCAL PLACE PLAN**

A Rintoul reported that the matter is underway.

**10. EDITOR`S REPORT**

A new Editor for the Chronicle is still to be found. A Rintoul will check with S Gibbons, the former Editor, when the Spring Edition will be out, and will inform her that the Community Council intends to put an item on the Crossford Residents’ page on Facebook to seek a new Editor.

D Hay will speak to Mike Morgan about the division of responsibilities in the production of the Chronicle. Following this, once the responsibilities are clear, A Hibbert will place a post for a new Editor in the Crossford Residents’ Page on Facebook.

**11. CORRESPONDENCE**

1. FVA weekly newsletter.120424
2. Weekly List.140424
3. FCE.Newsletter.150424
4. FVA Newsletter.190424
5. FCE Newsletter.230424
6. FVA.weekly newsletter.260424
7. Weekly List.280424
8. Equalities Digest.290424
9. FVA Newsletter.030524
10. Weekly List.050524
11. FCE Newsletter.060524
12. FVA.News.080524
13. FVA.100524
14. Police Report.130524

**12. PLANNING APPLICATIONS**

*Applications registered*

Date Reference Proposal Address

160424 24/00792/FULL Section 42 Application to vary Land west of Crossford,

 Condition 10 re SUDS at Pitconochie Farm

 requirements

*Applications Determined*

Decision Date Reference/Decision Proposal Address

None

*Work Commenced*

Reference Date Commenced Proposal Address

None

*Work Completed*

Reference Date Completed Proposal Address

None.

**13. AOCB**

i) A Rintoul to email BEAR Scotland re the Limekilns Cycle track.

ii) A Rintoul raised the issue of the Limekilns, Charleston and Pattiesmuir Community Council Minutes, which he had been sent and had distributed. There was an item regarding the development which would take place on the Elgin Estate, in the Limekilns Rd/Grange Rd area. Some concern had been raised regarding possible increased traffic flows as a result of this. A public meeting is to be held on 23 May in Limekilns Church at 7.30pm, and it was felt that it might be useful to have representation there.

iii) E Fearn raised the issue of trees in the King George V Park. She understood that there was a proposal by some members to put more trees alongside the path from Katrine Dr to the Scout Hall.

A Hibbert said that he and S Ballinger had roughly measured to see whether there was room for a line of trees, and he intended to draw up a proposal for the Community Council to consider at a later meeting, probably in September. This was not a Community Council proposal, but a proposal by these individual members.

iv) A Hibbert raised the question of the double yellow lines at Waggon Rd. It appears that Lesley Craig is not interested in taking this forward. It was agreed that the Secretary, A Rintoul, would write to her formally on behalf of the Community Council, and A Hibbert would forward the past correspondence to him.

**14. DATE, TIME AND PLACE OF NEXT MEETING**.

The next meeting for Crossford Community Council will take place on **Monday, 24th June, 2024 at 7.30pm in Crossford Village Hall, Crossford.**

**The AGM will be held prior to this, at 7.15pm.**

**Additional Action Points**

1. A Hibbert to contact Sustrans and Fife Council re date for next meeting, and update re their meeting with landowner and tenant farmer.
2. Cllr Boubaker-Calder to discuss with Stephen Duffy the possibility of Fife Council taking over all responsibility for the MUGA, as it does for all other play equipment in KGV, removing Crossford Community Council from any part in it, with Fife Council confirming that it will continue to meet all obligations present in the lease to CREATE.
3. D Hay to contact West Fife Woodlands to ask them to put a top layer of smaller material onto the Woodland Walk section south of the Park.
4. Cllr Boubaker-Calder to discuss the Katrine Dr culvert with Stephen Duffy, particularly the need for Fife Council to clear it regularly, and the need to repair those parts which are crumbling.
5. Cllr Boubaker-Calder to raise the pothole at the entrance to the Keavil Hotel drive at her meeting with Stephen Duffy.
6. A Rintoul to contact Jason Doga of Keavil Hotel re the dead tree at the south east corner of the Park.
7. D Hay to contact Mr Wylie re upgrading R671 footpath parallel to Waggon Rd, once agreement reached re wetlands footpaths. Similarly, the proposals for the Milesmark Croft footpath realignment to be taken forward at same time.
8. A Rintoul to contact Keith Johnston of Fife Council to thank him for the work in constructing the new footpath at the Chicken farm on Waggon Rd.
9. A Rintoul to contact Elgin Estate again re entrance to Gallowhill footpath at railway overbridge
10. D Hay to meet Peter Duncan to discuss allotment progress and relocation of path through proposed wetland area, and also to discuss this with Mr Wylie.
11. A Rintoul to provide personal details to the Treasurer, J Lauchlan, to become co-signatories for the bank account.
12. Cllr Boubaker-Calder to speak to Transportation re flooding at Urquhart Bridge, to get them to clear out silt much more regularly
13. Cllr Glen to speak to Transportation re flooding at Lundin Rd, to get them to investigate cause, and repair.
14. D Hay to speak to owner of chip shop re possible burst water main.
15. A Rintoul to make Potentially Vulnerable Area consultation a separate Agenda item next meeting, and members to look at information provided.
16. The Treasurer, J Lauchlan, to send links to website to all Community Council members
17. D Hay to investigate funding for Scout Hall reroofing through CRF and Common Good Fund
18. A Rintoul to check on when next Chronicle comes out with S Gibbons, and let her know that Notice for new Editor will go in Crossford Residents Facebook page
19. A Hibbert to put Notice re new Editor into Crossford Residents Facebook page, once D Hay has spoken to Mike Morgan re responsibilities (below).
20. D Hay to speak to Mike Morgan re division of responsibilities re Chronicle production.
21. Secretary, A Rintoul, to check Fife Council Guidance on Community Council AGMs and send out AGM Agenda at least one week before meeting.
22. The Secretary, A Rintoul, to write to Lesley Craig of Fife Council Transportation re double yellow lines at Waggon Rd